

**EMPLOYMENT OPPORTUNITY
ANNOUNCEMENT NUMBER: HCMALL 14/18B**

***This announcement is for trainee level. The position is also advertised at full performance level.
Please see the ANNOUNCEMENT NUMBER HCMALL 14/18A for reference.***

OPEN TO: All interested candidates
POSITION: **Agricultural Specialist, FSN-10**
OPENING DATE: July 25, 2014
CLOSING DATE: August 08, 2014
WORK HOURS: Full-time, 40 hours/week
LENGTH OF HIRE: Long term. Actual filling of the position is contingent upon the availability of funds
ANNUAL SALARY: **US\$16,300.00** (Starting salary)

The Consulate General of the United States of America in Ho Chi Minh City is seeking an individual for employment for the full-time Agricultural Specialist position in its Foreign Agricultural Service.

NOTE: ALL APPLICANTS WHO ARE NOT FAMILY MEMBERS OF U.S. GOVERNMENT EMPLOYEES MUST HAVE REQUIRED WORK AND RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

BASIC FUNCTIONS OF THE POSITION

Incumbent of this position serves as a senior advisor and agricultural analyst to the Agricultural Counselor and Attaches of FAS-Vietnam on the agricultural sector, as well as major policy developments and trends within it, with emphasis on developments that impact exports of U.S. agricultural products. Primary responsibilities include expert guidance on Vietnam market access and trade issues, and maintains/engages with senior-level contacts to obtain support for reduced barriers to, and increased access for, U.S. agricultural products. Incumbent must be a leader in identifying market opportunities and constraints; marketing food products; and in import regulations on agricultural products; plans and participates in a full range of agricultural research, reporting, trade promotion, technical exchange, and related activities of broad scope and complexity; collects and analyzes data and generates reports on specified commodities and sectors; counsels and assists U.S. officials, business representatives, and local importers in finding and developing agricultural trade possibilities between the U.S. and Vietnam. Evaluates success of marketing activities and recommends appropriate changes. The incumbent also drafts detailed proposals seeking FAS (or outside) funds for marketing activities

Please contact the Management Office at 3520-4200 X4342/4454 for further inquiries.

QUALIFICATION REQUIREMENTS

NOTE: All applicants are instructed to address each selection criterion detailed below with specific and comprehensive information supporting each item.

1. BA degree in agriculture, economics, international trade, business administration, marketing or closely related fields is required.
2. At least six years of progressively responsible relevant professional experience in agriculture, agricultural trade, agricultural economics research, or market sector survey and analysis is required.
3. Must have 1) good knowledge of Vietnamese agricultural markets including production, processing, trade and consumption; 2) understanding of Vietnamese government institutions, policies, regulations and law; 3) knowledge of international agriculture, particularly world agricultural trade; 4) good understanding of the World Trade Organization (WTO), Codex, World Organization for Animal Health (OIE), and other multilateral agreements, fora, and organizations related to agricultural trade and production.
4. Must have 1) highly developed interpersonal and organizational skills; 2) ability to develop and maintain an extensive range of contacts with the staff members of senior level decision makers in Vietnamese public and private sectors; 3) ability to research and analyze Vietnam's agricultural and food sectors in order to benefit the pursuit of U.S. objectives in Vietnam.
5. Level 4 (Fluent) Speaking/Reading/Writing English is required (this will be tested). Level 4 (Fluent) Speaking/Reading/Writing Vietnamese is required.

SELECTION PROCESS

When fully qualified, U.S. Citizen Eligible Family Members (USEFMs) and U.S. Veterans are given preference. Therefore, it is essential that the candidate specifically address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA

Please see post eligibility & qualification requirements on the Management Office bulletin board/intranet (Sharepoint) or on the Consulate website <http://hochiminh.usconsulate.gov/jobs.html>.

1. Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current Ordinarily Resident employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their most recent Employee Performance Report are not eligible to apply.
4. Currently employed U.S. Citizen EFMs who hold a Family Member Appointment (FMA) are ineligible to apply for advertised positions within the first 90 calendar days of their employment.
5. Currently employed NORs hired under a Personal Services Agreement (PSA) are ineligible to apply for advertised positions within the first 90 calendar days of their employment unless currently hired into a position with a When Actually Employed (WAE) work schedule.
6. The candidate must be able to obtain and hold U.S. Mission Regional Security Office (RSO) and Health Unit clearances.

HOW TO APPLY

Interested candidates for this position must submit the following for consideration of the application:

1. Universal Application for Employment as a Locally Employed Staff (DS-174). Candidates may send a current résumé or curriculum vitae that provides all the information on the DS-174 (please refer to Appendix B for further details) in order for the candidate to receive consideration for this vacancy. The DS-174 form is available on the U.S. Consulate website <http://hochiminh.usconsulate.gov/jobs.html>. Paper copies are available from Security Guard at the U.S. Consulate in Ho Chi Minh City, 04 Le Duan Street, District 1 between the hours of 8:00 A.M. - 5:00 P.M., Monday through Friday.
2. Candidates who claim U.S. Veterans preference must provide a copy of their Form DD-214 with their application. Candidates who claim conditional U.S. Veterans preference must submit documentation confirming eligibility for a conditional preference in hiring with their application.
3. Any other documentation (e.g., essays, certificates, awards) that addresses the qualification.

SUBMIT APPLICATION TO

Management Office
U.S. Consulate General, 07A Mac Dinh Chi Street
District 1, Ho Chi Minh City
Tel. 84-8-3520-4342/ 4454
Fax: 84-8-3520-4233

CLOSING DATE FOR THIS POSITION: AUGUST 08, 2014.

(All applications must be received by the closing date to receive consideration. Please wait to hear from us within 4 weeks from the closing date.)

The U.S. Mission in Vietnam provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

The EEO complaint procedure is not available to individuals who believe they have been denied equal opportunity based upon marital status or political affiliation. Individuals with such complaints should avail themselves of the appropriate grievance procedures, remedies for prohibited personnel practices, and/or courts for relief.